

### Xerox Copying Services

1-19 Copies	Complimentary
20 + copies	\$0.15 each
Transparencies B & W	\$1.15 each

### Color Copying Services

Color Copies/Prints	\$2.25 each
Color Transparencies	\$3.50 each

### Fax Services

Domestic	\$1.00 per page
International	\$3.00 per page

### Printing

Laser Prints	\$1.00 per page
Transparencies B & W	\$1.50 each

### Posters

Poster (23"x31") Framed	\$50.00 each
Poster (23"x31") Paper Only	\$20.00 each
Poster (17"x23") Paper Only	\$15.00 each
Poster (17"x23") Mounted on Foam Board	\$25.00 each
Foam Board (23"x31")	\$10.00 each
Foam Board (17"x23")	\$8.00 each

### Laminating Services

Business Card Size	\$0.50 each
Letter Size	\$2.00 each
Legal Size	\$2.75 each
Ledger Size	\$3.50 each

### Binding: Glue/GBC

1-15 sheets	\$5.00 each
16-30 sheets	\$6.00 each
30-150 sheets	\$10.00 each

B & W Copies are an additional \$0.15 per copy

### Typing Services

First Page	\$25.00
Each Additional Page	\$10.00

### Office Supplies

Diskette	\$2.50 each
Zip-Drive Diskette	\$20.00 each
CDR/CDW	\$5.00 each
Double Stick Tape	\$4.00 each
Scotch Tape w/Dispenser	\$2.50 each
Packing Tape	\$6.00 each
Velcro	\$2.00 per foot
Velcro (Squares & Coins)	\$2.50 per pack
Letter Size Envelopes	\$0.15 each
9"x12" Envelopes	\$0.75 each
Binder Clips	Small \$0.25 each Large \$0.50 each
Paper Clips	Small \$0.50 per box Jumbo \$1.50 per box
File Folders	\$0.30 each
Glue Stick	\$2.00 each
Highlighter	\$2.00 each
Sharpie Marker (Blue,Red,Black)	\$2.00 each
Index Cards 3"x5"	\$2.50 per pack
	4"x6" \$3.00 per pack
	5"x8" \$4.00 per pack
Legal/Letter Pads	\$2.50 each
Liquid Paper	\$2.00 each
Dry Erase Marker	\$2.50 each
Overhead Transparency Marker	\$2.50 each
Marker	\$2.50 each
Pencils	\$0.20 each
Pens (Red)	\$0.20 each
Post-It Pads	\$1.50 each
Push Pins	\$3.50 per box
Rubber Bands	\$2.00 per bag
Scissors	\$8.00 each
Stapler	\$10.00 each
Staples	\$2.00 per box
Ream of Paper 8.5"x11"	\$8.00 per ream
Ream of Paper 8.5"x14"	\$12.00 per ream
20# White Paper	\$0.02 per sheet

### Business Cards

30 Business Cards	\$15.00
50 Business Cards	\$20.00
100 Business Cards	\$25.00
200 Business Cards	\$45.00
500 Business Cards	\$75.00

### Business Materials

Table Tents	\$3.00 each
Signs (8.5"x11" on Card Stock)	\$5.00 each
Blank Transparencies	\$1.00 each

### Scanning

Up to 5"x 7"	\$5.00 each
5"x 7" and Larger	\$10.00 each

### Specialty Paper

White Card Stock	\$0.25 each
Ivory Granite Paper	\$0.20 each
Gravy Granite Paper	\$0.20 each
Colored Paper	\$0.20 each

### Presentation Supplies

3-Ring Binder (1")	\$7.00 each
3-Ring Binder (2")	\$10.00 each
Presentation Covers	\$2.25 each
Sheet Protectors	\$0.25 each

### Name Badges

Self-Adhesive Name Badges	\$0.20 each
Custom Name Badge	\$0.50 each
Custom Name Badge w/ Holder	\$1.50 each
Plastic Badge Holder	\$1.00 each

### Computer Services

Internet Access	\$5.00 per log on plus \$0.25 a minute
Data Port	\$5.00 per hour (local access number)

THE DOCUMENT COMPANY

XEROX

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