

# TRICORD

TRADE SHOW SERVICES  
 2107 DEL MONTE AVE. MONTEREY CA 93940  
 PHONE: (831) 373-4347 • FAX: (831) 373-5116

## Material Handling

- Check One:  We plan to ship our crated material to the advance Shipment Warehouse
- We plan to ship our materials direct to the exhibit site.  
 (Please attach copies of your bills of lading, if available)

We plan to ship on (date):	Number of Pieces	Weight
Our material should arrive on (date):	_____ Crate(s) _____	
Carrier:	_____ Carton(s) _____	
Pro # (if available):	_____ Case(s) _____	
Origin of shipment (city):	_____ Misc _____	
(state):	<b>Total Weight:</b> _____	

**Rates:** For complete information and descriptions, refer to the sheet in this service manual titled "Shipping Instructions and Material Handling."

### Calculation of Order

When ordering weight, round up to the next 100 lbs. (Example: 265 lbs = 300 lbs., 3 x rate = Dollars or minimum, whichever is greater.)

#### Advance Crated Shipments to the Warehouse (200 lb minimum)

We will ship \_\_\_\_\_ lbs. @ **\$46.00** per 100 lbs = **\$92.00** minimum = \$ \_\_\_\_\_

#### Direct Crated Shipments to the Exhibit Site (200 lb minimum)

We will ship \_\_\_\_\_ lbs. @ **\$42.00** per 100 lbs = **\$84.00** minimum = \$ \_\_\_\_\_

#### Shipments or Equipment Requiring Special Handling at the Exhibit Site

We will ship \_\_\_\_\_ lbs. @ an additional \$12.00 cwt. each way minimum = \$ \_\_\_\_\_

#### Overtime Charges (200 lb. Minimum)

(See overtime charges on Shipping Instruction Order Form)

**\$12.00** per 100 lbs = **\$24.00** minimum = \$ \_\_\_\_\_

**TOTAL = \$ \_\_\_\_\_**

**Note:** We understand that your calculation is only an estimate. Invoicing will be done from the actual weight as listed on the inbound bills of lading. Adjustments will be made accordingly. If you have any questions about material handling, please contact our Customer Service Department listed above.

**Payment Terms:** ALL ACCOUNTS MUST BE SETTLED AT OUR SERVICE DESK PRIOR TO THE CLOSE OF THE SHOW unless advance credit approval has been obtained. All of the materials are on a rental basis and remain the property of Tricord. Payment for all labor and services whether ordered by exhibitor, display builders or other parties, shall be THE RESPONSIBILITY OF THE EXHIBITOR. PLEASE MAKE PAYMENTS IN U.S. FUNDS.

Show Name: <u>Usenix Conference</u>	Company Name: _____
Address: _____	City: _____ State: _____ Zip Code: _____
Phone: ( ) _____	Booth #: _____ Auth. Signature: _____